Which "Spend Control Profile" should I select on the new purchasing card eform?

Tell Me

1. In most cases, the Standard (no food) profile should be selected when completing the new purchasing card (p-card) eform.

2. If there is a business need to purchase food and beverage that is not considered under employee and non-employee travel expenses, then the Hospitality profile may be selected.


Related FAQs

- What name should be listed in the "Form Approver" field on my new purchasing card eform?
- What name should be listed in the "Reconciler" field on my new purchasing card eform?
- What name should be listed in the "Transaction Approver" field on my new purchasing card eform?
- Which "Spend Control Profile" should I select on the new purchasing card eform?
- What name should be listed in the "Org XXXXX Approver" field on my new or edit purchasing card eforms?