What if I need to make changes to my schedule during the year?

Tell Me

Changes to flexible work schedules need to be approved by the supervisor.

If a change is being made to a telework agreement, a new form will need to be submitted.

Related FAQs

- What fields are required on the form?
- If my position is approved for teleworking or remote work, do I need to take the training annually or just once?
- What training is required for employees to be eligible to telework or remote work?
- What training is required for supervisors to approve employee telework/remote work agreements?
- Why did the telework/remote work request get denied?