

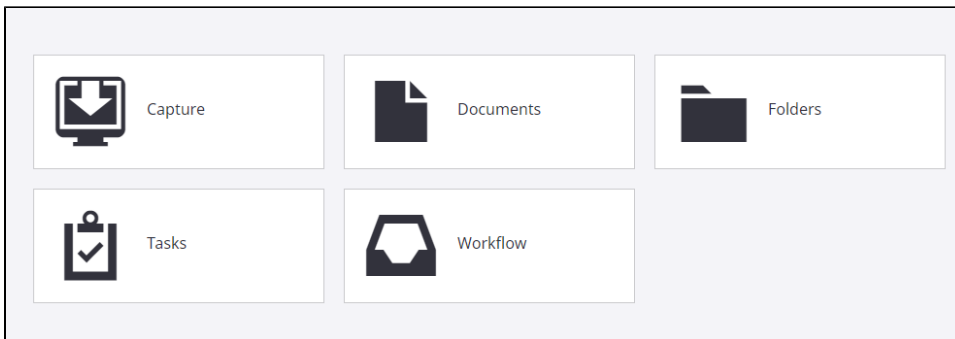
How do I view imaging documents in Experience?

Tell Me

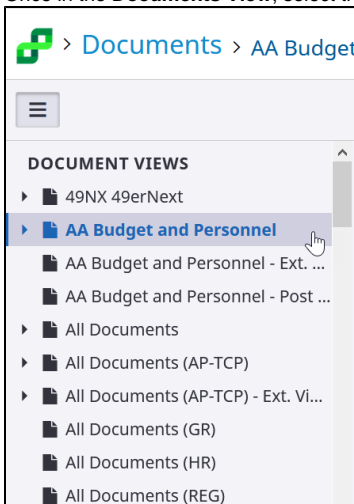
1. To get started, go to imaging.uncc.edu/experience from any browser
2. The Login screen will display, as shown below:

3. Login using your NinerNET credentials and press the **Log In** button

4. Once logged into the application, a screen will display all Content Apps on the main Home page

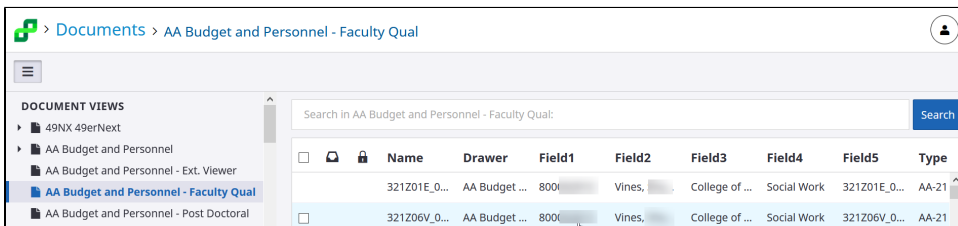


5. Click on the **Documents** Content App from the main Home page
6. Once in the **Documents View**, select the appropriate *View* from the navigation panel



Search

7. Select the appropriate item from the **Documents View** and click the **Search** button and a list of documents (based on your access) will display, as shown below:





8. To view the document, click the item from the list


9. Once the document is open, you can export, print or email and save the document file locally, using these icons



10. Press the back button to exit the document and return to the previous list



  indicates the document is being processed in workflow; otherwise, the document has already been processed

 indicates the document is on hold and the departmental specialists are awaiting additional information to process

Related FAQs

- [ISSO Internal Tuition Increment IDS Form Submission Manual](#)
- [Registrar Fixed Tuition Waiver Workflow Processors Manual](#)
- [Student Educational Award Form Submission Manual](#)
- [Financial Aid Processors Manual](#)
- [Desktop Client ImageNow Print Manual](#)