

# How do I upload midterm grades from Canvas to Banner?

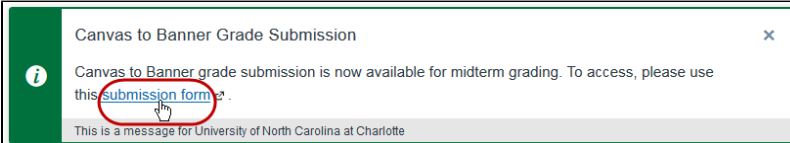
## Tell Me

You can upload midterm grades from Canvas directly into Banner. You can even submit grades from a combined/crosslisted course

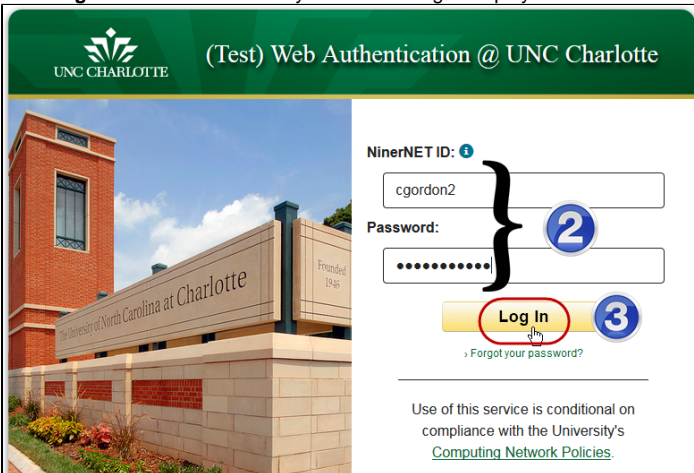
### Last Date of Attendance

The Last Date of Attendance is NOT required for midterm grades. You will not be prompted for this information

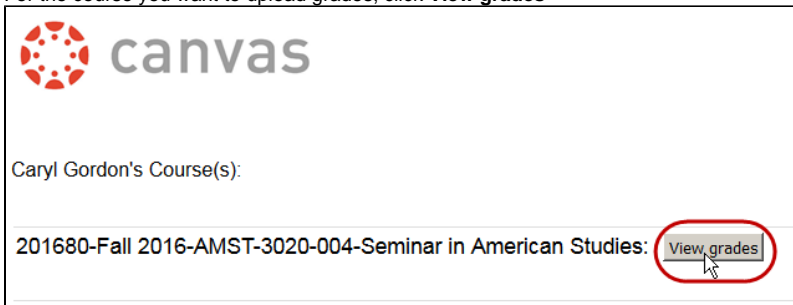
1. On the Dashboard, in the **Canvas to Banner Grade Submission** announcement, click the **submission form** link. The login page is displayed



2. Enter your NinerNET user credentials
3. Click **Login**. A list of the courses you are teaching is displayed



4. For the course you want to upload grades, click **View grades**



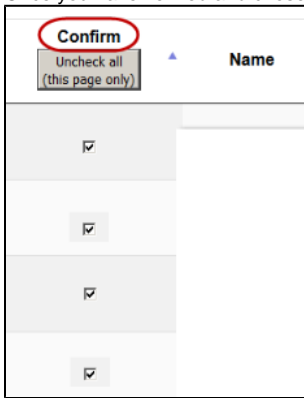
5. The grades page is displayed. You will see the student's Name, NinerNET user name, Section of the course enrolled, Course Total, Status, Previously Submitted Grade, and Grade to Submit columns

### NOTE!

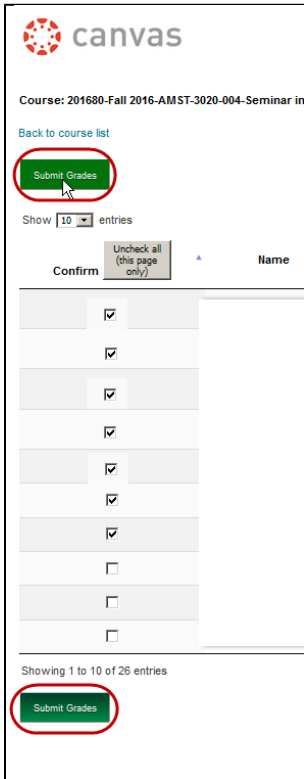
The first time you access this page, in the **Status** column the message **No grade submitted** is displayed. You will see that the **Course Total** will match the **Course Total** from the grade book and the **Previously Submitted Grade** column will contain a dash (-)



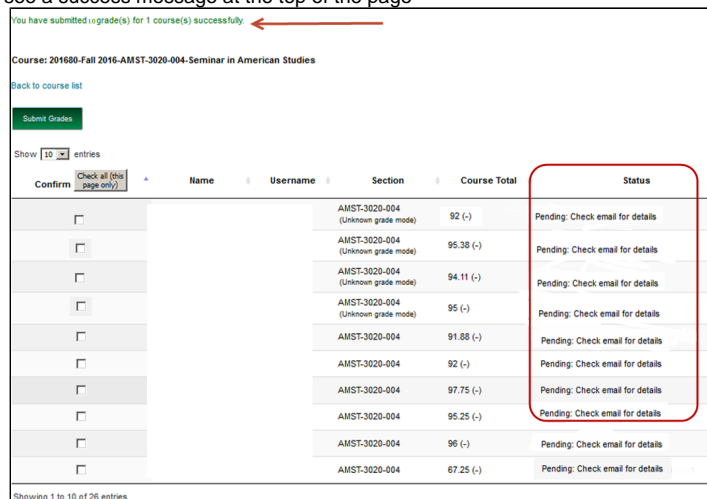
8. Once you have verified and chosen the letter grades, you must then select the **Confirm** check box for all the student grades



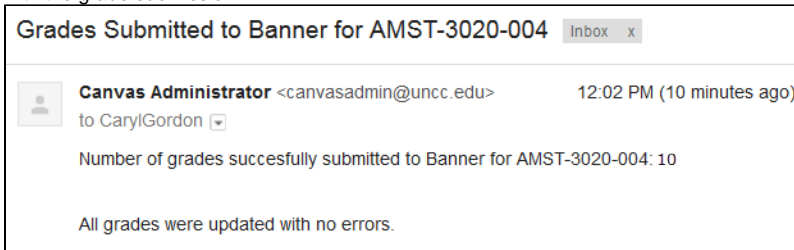
9. Click **Submit Grades**. The button is located at the top and bottom of the page



10. The page refreshes. In the **Status** column, the message for the grades you uploaded is now **Pending: Check email for details**. You will also see a success message at the top of the page



11. When Banner confirms your grades have been received, you will receive a confirmation email. The email will let you know if there are any issues with the grade submission



12. The **Status** message will change on the Canvas form

The screenshot shows a table with two columns: "Course Total" and "Status". The "Status" column is highlighted with a red rounded rectangle. Each row in the table shows a course total and a corresponding status message.

Course Total	Status
92 (-)	Success: Grade in Banner
95.38 (-)	Success: Grade in Banner
94.11 (-)	Success: Grade in Banner
95 (-)	Success: Grade in Banner
91.88 (-)	Success: Grade in Banner
92 (-)	Success: Grade in Banner
97.75 (-)	Success: Grade in Banner
95.25 (-)	Success: Grade in Banner
96 (-)	Success: Grade in Banner
67.25 (-)	Success: Grade in Banner

- a. The possible Status messages are:
- Success: Grade in Banner
  - Error: Student not registered for course
  - Error: Grade not valid for section
  - Error: Grade not updated. Contact Registrar
  - Pending: Check email for details
  - No grade submitted
  - Error: Instructor not assigned to section

---

## Related FAQs

- [How can faculty create an Adobe Creative Cloud Express assignment in Canvas using the Text Entry or URL option?](#)
- [How can faculty create an Adobe Creative Cloud Express assignment in Canvas using the External URL option?](#)
- [How do faculty, staff, and students sign into Adobe Creative Cloud Express?](#)
- [How can students turn in an Adobe Creative Cloud Express project/assignment from Adobe Creative Cloud Express?](#)
- [How can students submit their Adobe Creative Cloud Express project/assignment from an Adobe Creative Cloud Express template?](#)