How do I log into my Microsoft 365 account?

Tell Me

Microsoft 365 and Azure for Student accounts require the use of Duo.

1. Go to Microsoft 365 webpage
2. Enter your NinerNET Email Address and click Next
   Note: use your @uncc.edu address only; do not use your username@charlotte.edu email address
3. Select Work or school account (if prompted)
4. Enter your **NinerNET password** and click **Sign in**

![Microsoft login screen](image)

5. You will be prompted to authenticate by Duo - select your preferred authentication method

![Duo authentication screen](image)

6. For public use computers click **No**

![Stay signed in?](image)

7. You will now be redirected to the Microsoft Portal screen to access your services

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**Related FAQs**

- How do I log into my Microsoft 365 account?
- How do I sign up/sign into an Azure for Students account?
- What is Microsoft's Azure for Students and who can use it?
- How many Azure for Students credits do I get?
• Who should I contact if I need help with my Azure for Students account?