How do I request a sponsored guest account for a faculty member associated with Globally Networked Learning program?

Tell Me

- International faculty working with the Globally Networked Learning program will not have to follow the same approval process as other non-US citizens requesting accounts since they will not physically be coming to campus.
- However, authorization is still needed from the Office of Global Education and Engagement and must be attached to the sponsored guest account request.

1. Sponsor
   a. Work with the Office of Global Education and Engagement
   b. Identify the appropriate Business Officer or Information Security Liaison
   c. Provide the Business Office or Information Security Liaison the information for the request along with photo ID for guest

2. Business Officer or Information Security Liaison
   a. Have the information from the sponsor including a copy of photo ID and, for non-US citizens or permanent residents, the approval email from the Office of Global Education and Engagement
   b. Review the request with the department's Information Security Liaison prior to submitting the request
   c. Go to the Sponsored Guest Account Form
   d. Choose the right category
   e. Follow this FAQ the detailed instructions for filling out the form.
   f. Attached the approval email from the Office of Global Education and Engagement

Related FAQs
- What are some important reminders for submitting a sponsored guest account request?
- What types of sponsored guest accounts are available?
- What computing services does a sponsored guest get access to?
- How do sponsored NinerNET guests know they have received a NinerNET account?
- How does a sponsor renew or change an end date for a sponsored guest account?