How do I access the Zoom link for a session I’m training?

Tell Me

Instructor-led workshops (ILT) may be delivered virtually on Zoom. The Learning and Development Portal integrates with Zoom to automatically generate a Zoom meeting link for each training session. Instructors will receive an email confirmation that includes the Zoom link for sessions they lead.

Instructors may also access the Zoom meeting link on the Training Details Page in the Portal.

1) Login to the Learning & Development Portal.

2) Hover over the ILT tab and click View Your Sessions.

3) Result: The Events calendar will display. Go to the month of the session you are searching for. Click on the session once you have found it.

4) Result: A window in your right navigation will display. Click View Session Details.

5) Result: The session details page will display. Here you can view all session details, see your roster, and find the Zoom link.
ASPIRE Day 1 of 3

Details
ASPIRE is a blended learning experience, meaning learners will complete online learning independently and participate in virtual or face-to-face group learning sessions.

Upcoming Sessions:
Date (ascending) 

Next
Session Details
14
ASPIRE Day 1 of 3
Fri, May 14, 2021, 8:00 AM - 8:45 AM EDT
Register by Thu, May 13, 2021, 8:00 AM EDT
Virtual Training: Video Conference: UNC Charlotte, UNC System

View Session Details

PARTS / SCHEDULE

Training Details
Provider: UNC Charlotte CT
Duration: 1 hours 45 minutes
Description: ASPIRE is a blended learning experience, meaning learners will complete online learning independently and participate in virtual or face-to-face group learning sessions.
Registration Deadline: 5/13/2021 11:59 AM EDT
Schedule:
Day
Start/End
Description
Fri
9:00 AM - 11:45 AM
Virtual Training: Video Conference: UNC Charlotte, UNC System

View Training Details